

How to Curate your Collection Workshop

Description of workshop/site visit

A one-day curator site visit/workshop is designed for regional NSW and Western Sydney organisations that maintain a community-owned collection accessible to the public. The workshop/site visit is suitable for organisations that need help with basic skills in developing exhibitions, formulating acquisition and promotional strategies, identifying significant objects and writing statements of significance and labels. A visit by a curator could involve a half-day workshop and a half-day collection assessment or a full day workshop.

Attendees

- There is a limit of 20 participants per workshop or site visit.
- Participants can be drawn from a number of local collecting organisations, on a needs basis.

Fees

- A fee of \$550 + GST will be charged per site visit.

Selection criteria

Application is through a competitive selection process. Please carefully read the selection criteria before completing the attached application form.

- Applicants should represent a regional NSW or Western Sydney collecting organisation, with responsibility for maintaining a community-owned collection accessible to the public.
- Preference will be given to applicants from collecting organisations that have not previously had a site visit.
- Only completed application forms with enclosed support material will be considered.
- Applications should reach the Museum by the specified deadline. No late applications will be considered.

Support material

- Applicants should supply a signed 'statement of support' from an office holder of the collecting organisation. This person should also sign the application form.

Further information

- Applications will be assessed by MAAS staff, including Head of Programs, Public Programs Manager and Program Producer (Regional).
- A formal response from MAAS indicating the outcome of the application will be sent to applicants shortly after deadline.
- Collecting organisations having difficulty funding this site visit should contact the Museums & Galleries of NSW for advice.

Deadline

Completed applications with enclosed support material must be emailed or posted to the contact person no later than deadline specified on webpage maas.museum/about/regional-program/

Contact person

Deborah Vaughan
Program Producer (Regional)
Museum of Applied Arts and Sciences
500 Harris Street
Ultimo NSW 2007
deborah.vaughan@maas.museum
(02) 9217 0104

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Please indicate the type of curator workshop/site visit you are applying for:

textiles mixed collection

Applicant name _____

Address _____ Postcode _____

Phone _____ Email _____

Organisation _____ Postcode _____

Website _____

1. Describe your organisation in the space provided. State why you are applying for this particular curator site visit. This information will help to ascertain the appropriate curator.

Have you enclosed your 'statement of support' from your collecting organisation?

Signature • Applicant

Date _____

Signature • Organisation representative

Date _____